

## ONS TRAVEL POLICY UNTIL FURTHER NOTICE

Dear ONS Staff and Physicians,

For the safety of our ONS community and in accordance with the Centers for Disease Control and Prevention (CDC) virus prevention guidelines relating to travel, ONS now requires employees to follow the policy outlined below until further notice:

1. We recommend employees avoid any non-essential travel to China, South Korea, Iran, Japan, Thailand, Hong Kong, Taiwan, Singapore or Italy.
2. Employees **MUST** stay out of the office for 14 days if they have recently traveled to any of the following places:
  - a. China, Japan, South Korea, and Iran
  - b. Regions of Italy:
    - i. Lombardy
    - ii. Veneto
    - iii. Liguria
    - iv. Emilia-Romagna
3. Employees who have recently traveled to the following countries **MAY** return to work if they are **NOT** exhibiting any viral symptoms. However, for 14 days after their return, they **MUST** undergo daily health monitoring for fevers, and symptoms and shortness of breath.
  - a. Regions of Italy other than the above
  - b. Singapore
  - c. Thailand
  - d. Hong Kong
  - e. Taiwan
  - f. Singapore

If they develop any flu or virus-related symptoms during that period, the staff member must immediately report it to their supervisors or the Clinical Governance Board and stop work. Employees who are symptom-free after 14 days may then return to work.

Please be aware that these recommendations may be revised as new information becomes available. We are making these recommendations consistent with our values of safety of patients and employees. Thank you for your cooperation.